

**Finance Committee  
October 10, 2018  
Central Office  
5:00 pm**

**Committee Members Present: Mr. Jay McMullin, Ms. Jill Dawson, Mrs. Jenn Storer  
Administrator: Frank Rizzo**

The Finance Committee reviewed and agreed to approve and move forward with the items:

1. **Special Education Transportation Contract with Parent**  
Move that the Board of Education approve the 2018-19 transportation contract with AS, parent of a student with disabilities pursuant to the attached exhibit. AS will transport the student to/from the Triton Regional High School. (see attached exhibit)
2. **Special Education Transportation Contract with Parent**  
Move that the Board of Education approve the 2018-19 transportation contract with SJ, parent of a student with disabilities pursuant to the attached exhibit. SJ will transport the student to/from the Bancroft, Mt. Laurel. (see attached exhibit)
3. **Gloucester County Institute of Technology Contracts**  
Move that the Board of Education approve the 2018-2019 contract with Gloucester County Institute of Technology for nine students. The cost of tuition is \$ 2,395.00 per year plus the non-resident fee of \$ 5,620.00 per year per student. Total cost per student will be \$ 8,015.00 per student or \$ 72,135.00 total per year for all nine students.
4. **Service Agreement with Edu-Safe LLC.**  
Move that the Board of Education approve the Service Agreement with Edu-Safe LLC for one day of professional learning on November 19, 2018. (see attached exhibit)
5. **Disposal of Air Filters**  
Move that the Board of Education approve the disposal of two micro air filters at Highland High School. The motors are not working and parts are not available.  
Model #50-875 Serial #2008 07 012165  
Model #50-875 Serial #2008-07 012169
6. **Tuition Contracts**  
Move that the Board of Education approve tuition contracts. (see attached exhibit)

**Other Discussion Items**

Purchase of new full size bus – the Committee reviewed the information regarding the purchase of a new school bus.

Budget Calendar – the Committee reviewed the Budget Calendar for the 19/20 Budget.

**Black Horse Pike Regional School District  
Budget Calendar**

**Month**

**Sept/ Oct** Teachers begin budget process for 19/20 school year.

**Nov**  
Supervisors/ Principals/ Dept Heads- Review staff request and needs. Budget information entered in CSI.  
Capital Projects proposals reviewed with Principals.

**Dec 15** Budget Entry completed

**Dec 16**  
  
BA and Central Admin begin review of preliminary budget request. Payroll projections are imputed in CSI.  
Position control roster created for county submission.

**Jan**  
  
Budget Revisions and Adjustments are made to balance budget based on revenue Projections. Preliminary Budget & Projected tax impact reviewed with Finance.

**Feb**  
Budget adjustments made to tie into the state aid figures  
Adjustments made on capital projects communicated to Principals.  
Adjustments reviewed with Finance.

**March** Budget Submitted to County office for review.

**April**  
Budget Advertised  
Public Hearing/ Budget Vote.